

CHCA Meeting Final Minutes
March 2026 - Approved 04/14/2026

1. **Attendance** – Max Wright, Lucy Darbaker, Jack Jolley, Courtney Jolley, Sharyn Talbert, Adelia Joseph, Leslie Caruso, Matt McKeegan, Alan Miroslaw, Mary Ann Ogle, Will Pearce, Lis Rundle, Ron Sears, Brittany Smith
2. **Review/Approve prior month's minutes** – *Mary Ann motion, Will second, passed.*
3. **Treasurer's Report-Fund Balances, Revenues, Expenses, Invoices**
 - **Fund Balance**
 - Matt sent the February P&L reports and bank reconciliation forms for the CHCA accounts (Checking and Money Market Savings), along with the proposed 2026 budget. Current account balances are Checking ~\$6,009 and Money Market Savings ~\$18,318.
 - Matt reported that the CHCA has not yet begun incurring expenses for 2026. Most revenue to date has come from ad sales. He also noted that the organization received sponsorship for the Egg Hunt. Matt shared that there are outstanding invoices from only three businesses and that he has not yet invoiced Cynthia, as he does so after receiving the magnet expenses from GraphX. Leslie asked whether GraphX charged postage for the magnets that were mailed after the Courier. Matt confirmed that GraphX did not charge for the mishap, and the group agreed the quick resolution was impressive. Alan asked Matt for the advertising rate information. Matt explained that there are multiple ad rates and stated he will send Alan a breakdown.
 - Matt also shared that he recirculated the budget and asked for clarification on the decision to set the scholarship amount at \$5,000 versus \$6,000. Alan made a motion to set the scholarship amount at \$6,000, Will and Leslie seconded.
4. **Update for 2026 Courier #2**
 - The topic of Courier 2 was tabled as Chris was unable to attend. Ron asked about the deadline for submitting ads for the next Courier. Matt suggested a mid-April deadline to align with the targeted schedule of four issues per year for 2026, in alignment with events.
5. **Easter Egg Hunt**
 - **Easter Egg Stuffing (3/21/26; 10 am – 12 pm)**
 - Leslie shared that Annie Schuster, chair of the upcoming Easter Egg Stuffing and Hunt, has purchased all necessary supplies, and that Annie plans to laminate signs and segregate candy by age. The group asked whether CHCA would provide donuts and coffee; Mary Ann volunteered to pick them up. Matt stated that he will look for the invoice, as he has not yet received it. Alan shared that he created a SignUpGenius for both the stuffing and hunt dates. Lucy confirmed that she is volunteering.
 - **Easter Egg Hunt (3/28/26; 10 am)**
 - Will noted that he purchased tape for the stakes. The group acknowledged that while the event itself is brief, setup requires additional time and recommended that volunteers arrive between 8:30 and 9:00 a.m. Leslie asked about the number of lanes, and the group confirmed there will be six lanes. Leslie also noted that, since volunteers will be segregating candy by age, volunteers may need six tables may to accommodate the setup. Max asked if he could have a screen shot to submit on Instagram or if Alan can send him the Facebook post.

7. Scholarship Applications/Deadlines.

- **Due Date April 4th**
- **Determination Date April 14th**
- **Scholarship Ceremony Thursday May 21st/CHCA Officer Presenting?**
 - Leslie reviewed the scholarship application and determination timelines. She nominated Will to present at the scholarship ceremony. The group agreed that they would like Will to have this opportunity, and Will accepted.

8. Buddy Box Packaging Event Update. May 3, 2026

- Alan said he will create and post an event for the Buddy Box Packaging, which he anticipates will take place in the early afternoon, pending confirmation from his email. Leslie noted that the group can discuss this topic more in the next meeting.

9. July 4th Update

- Alan noted the need for volunteers to step up and serve as event chairs. Ron stated he will send the required number of chairs and tables and is working to secure volunteers for the games he is bringing. Alan noted that Amanda offered to assist with pre-planning but noted she and Chris will not be available on the day of the event. Leslie asked whether the Boy Scouts would provide hot dogs and water this year; Alan said he will follow up.
- Courtney confirmed that Jeff Spain is seeking a new vendor to manage the race. Matt reported that he tripled the race budget, and Jeff Spain will issue RFPs to find a new race vendor. Matt asked whether the CHCA should raise the race price from \$30, and the group agreed that \$35–\$40 seemed reasonable. Matt suggested raising the price to reflect a reasonable local 5K cost, and Courtney said she will ask Jeff Spain to recommend a competitive and appropriate price for the event.
- Alan suggested that the event needs a committee of approximately four people to coordinate activities on event day. Will suggested appointing event chairs for the committee. Alan suggested the use of name tags, and Max recommended a differentiating color for volunteers. Alan said he will text Chris and Amanda and coordinate further with Will. Will suggested the group meet for a drink and hash out remaining details. Mary Ann and Robin were identified as chairs for the parade, and Courtney and Jeff for the race.
- Ron shared that he will create a comprehensive map outlining water and power needs. He also confirmed that Randy Sanders will be attending solo. Ron commented that he plans to assign teams to games in advance to avoid last-minute issues and hopes to have games and volunteers secured within the next month or two. The group confirmed we will use SignUpGenius to source additional volunteers for the event.
- Ron also reported speaking with Kate from the Worthington Historical Society, who suggested that, in recognition of the 80th anniversary, the Courier solicit photos and anecdotes from neighborhood residents, particularly from the 1950s and 1960s. Ron said that this effort would require signed permission slips so materials can be shared with the Historical Society, as well as display boards, potentially using one of the ten tents. Ron said he will investigate obtaining boards and will add this area to the event map. Alan offered to post the solicitation page. Ron noted that Kate could forward the permission form. Leslie asked to revisit this topic in the next meeting. Ron also noted that the Worthington Historical Society marches in the Memorial Day Parade; he asked whether Colonial Hills would be interested in participating. Leslie suggested tabling this opportunity until after Easter and scholarship activities are complete.
- Max announced that he would like to shadow or chair the Fourth of July event.

11. Public Comments

- Ron noted that CHAT is progressing well. He shared that he sent guidance to an attorney, which should help ensure that apartment traffic is not routed into the neighborhood.
- Lucy Darbaker, a senior at Thomas Worthington, introduced herself. She shared fond memories of Luminaries and other past Colonial Hills events. She shared that she is considering Ohio State University and plans to pursue an exploratory major during her first year. Lucy noted that she plans to volunteer for the Egg Stuffing and Egg Hunt this year.
- Jack Jolley, a senior at Thomas Worthington, also introduced himself. He said he plans to attend Ohio State University's College of Business, majoring in Economics. He added that he is applying to Army ROTC with the goal of commissioning as an officer, with plans for four years of active duty followed by either four additional years of active duty or reserve service. Jack noted that he has volunteered at the race every year and plans to volunteer for Egg Stuffing this year.
- Sharyn Talbert, a resident of the neighborhood since January 1984, introduced herself and thanked CHCA. She shared that she is an author with a novel scheduled for publication in July and expressed interest in hosting a book talk promoted through the Courier. Sharon noted that the novel, *Memory's Compass*, is set in Colonial Hills and is based on true events (autofiction). Sharon said she will send information for the Courier to Chris Rule and would also appreciate promotion on Facebook and Instagram.
*After the meeting, Will sent an email confirming that Worthington Parks & Recreation has approved and scheduled the shelter house for Sharon's book reading on **August 1, 2026, from 1:00 to 4:00 p.m.** Will also outlined the non-commercial ground rules for the book reading in the email.*
- Adelia, a relatively new resident of Colonial Hills, introduced herself. She noted that while she is married to a Worthington-born resident, she is originally from Tampa. She also shared that she enjoys traveling to warmer climates during the winter months.
- The group was excited to see new neighbors join the meeting and looks forward to continued involvement across the community.

12. Adjourn- Mary Ann motion, Will second.